

LEWIS COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC)

Business Meeting minutes

November 22, 2022

Present: Commissioner Pollock, Commissioner Swope, Commissioner Grose

Recorder: Rieva Lester

Commissioner Pollock called the meeting to order at 10:01 a.m., determined a quorum and then proceeded with the flag salute.

**PUBLIC COMMENT**

Clerk of the Board Rieva Lester noted that Kyle Wheeler had submitted written comment.

**NOTICE ITEMS**

*Commissioner Swope made a motion to approve Resolutions 22-370 through 22-372. Commissioner Grose seconded.*

**Resolution 22-370:** Notice of hearing regarding the Lewis County budget for 2023.

**Budget Administrator Becky Butler** discussed the resolution. Becky said the hearing will take place at 10 a.m. Dec. 5. She noted that the agenda listed the hearing start time as 11 a.m.

**Resolution 22-371:** Notice of hearing regarding a franchise to Lake Mayfield Community Club to construct, operate, and maintain water facilities in Lewis County rights-of-way.

**Real Estate Services Manager Shawn Kyes** said the hearing will take place at or after 10 a.m. Dec. 13.

**Resolution 22-372:** Notice of hearing regarding a franchise to Lakeside Village Water Systems, Inc. to construct, operate, and maintain water facilities in Lewis County rights-of-way.

**Real Estate Services Manager Shawn Kyes** said the hearing will take place at or after 10 a.m. Dec. 13.

*Motion passed 3-0.*

## CONSENT ITEMS

*Commissioner Grose made a motion to approve minutes from the November 8, 2022, Business Meeting as well as Resolution 22-373. Commissioner Swope seconded.*

**Resolution 22-373:** Approval of warrants/claims against the various county departments.

Chief accountant Grace Jimenez, representing the Auditor's Office, said warrants 862,166 through 862,219 and 862,254 through 862,706 as well as direct disbursements numbered 9329, 10703, 10722 - 10727 and 10733 were issued in November for payments against the county totaling \$3,693,045.85. Grace said payroll/tax deposit warrants numbered 795,987 - 795,988 and Automatic Deposits numbered 46,882 - 47,455 also were approved for payments against the county totaling \$1,161,566.72. Grace noted a skip in sequence for warrants 862,142 - 862,165 and 862,220 - 862,253, which were issued on behalf of Special Purpose Districts.

*Motion passed 3-0.*

## DELIBERATION ITEMS

*Commissioner Swope made a motion to approve Resolution 22-349, Resolution 22-352 and Resolutions 22-374 through 22-378. Commissioner Grose seconded.*

**Resolution 22-349:** Approve a Memorandum of Understanding (MOU) to amend Resolution 22-252, the CBA between Lewis County and the Sheriff's Support Services Guild (SSS Guild) represented employees, to increase the employer contribution toward health and welfare contributions for plan year 2023 and clarify financial matters.

HR / Risk Director Amber Smith discussed the resolution. Amber said the MOU updates the collective bargaining agreement with the SSS.

**Resolution 22-352:** Approve \$1,091,000 .09 ("Distressed Counties") grant to the City of Chehalis for its "Bishop Road Water Loop" project.

Clerk of the Board Rieva Lester discussed the resolution. Port of Chehalis CEO Lindsey Senter said the port needs the infrastructure to help with any future development. She said the port has not moved forward with a reclamation project. Lindsey said the port would benefit greatly from the project and that others also likely would benefit. City of Chehalis Streets and Stormwater Superintendent Jud Riddle said the project will help create redundancy to help prevent water issues. Commissioner Swope said he wanted to note for the record that Lindsey had said the city contacted the port and indicated the project was needed to address future development.

**Resolution 22-374:** Accept an amendment with Washington State Conservation Commission for the purpose of increased funding to the County for the Voluntary Stewardship Program (VSP).

Community Development Office Manager Graham Gowing discussed the resolution. Graham said the amendment provides additional funding for the VSP.

**Resolution 22-375:** Approve Director of Community Development to enter into an Amendment to the Interlocal Agreement (ILA) between Lewis Conservation District and Lewis County for technical assistance to implement the Voluntary Stewardship Program (VSP), and authorize the Director of Community Development to sign on behalf of Lewis County.

Community Development Office Manager Graham Gowing discussed the resolution. Graham said the agreement outlines on-the-ground conservation projects.

**Resolution 22-376:** The proposed acquisition of additional right of way for Centralia Alpha Road Safety Improvement Project.

Real Estate Services Manager Shawn Kyes discussed the resolution. Shawn said the county will need additional right of way from 17 property owners.

**Resolution 22-377:** Establish the rate of pay for a non-union extra help senior financial analyst.

Budget Administrator Becky Butler discussed the resolution. Becky said a former county employee will complete the work and that the costs will be reimbursed by grant funds.

**Resolution 22-378:** Authorize the Director of Information Technology Services to execute a purchase order with Cisco and Ednetics, an approved Cisco partner.

IT Director Matt Jaeger discussed the resolution. Matt said the resolution authorizes the county to purchase Cisco products and services from Ednetics.

*Motion passed 3-0.*

## HEARINGS

**Ordinance 1337:** Adopt Ordinance 1337 to amend the Lewis County Comprehensive Plan and Associated Zoning Map Designations (continued from Nov. 1 and Nov. 8, 2022).

***Commissioner Swope made a motion to approve Ordinance 1337 as amended. Commissioner Grose seconded. Motion passed 3-0.***

**Resolution 22-379: Approve a franchise renewal to the Harmony Park Lot Owners Association to install, construct, operate and maintain water facilities Lewis County rights-of-way.**

Commissioner Pollock introduced the hearing.

**Real Estate Services Manager Shawn Kyes** gave the staff report. Shawn said the five-year, non-exclusive franchise is a renewal that covers the three county roads in the Harmony Park area.

Commissioner Pollock asked if there were any questions. There were none.

Commissioner Pollock then closed the question-and-answer portion of the hearing.

Shawn Kyes asked that his previous comments be adopted into the record.

Commissioner Pollock asked if anyone wanted to speak for or against the resolution. No one chose to speak.

Commissioner Pollock closed the hearing.

***Commissioner Grose made a motion to approve Resolution 22-379. Commissioner Swope seconded. Motion passed 3-0.***

**Resolution 22-380: Approve a franchise to the Mountain Meadows Water System to install, construct, operate and maintain water facilities Lewis County rights-of-way.**

Commissioner Pollock introduced the hearing.

**Real Estate Services Manager Shawn Kyes** gave the staff report. Shawn said the five-year, non-exclusive franchise is a new franchise for existing utilities and that it covers the Skate Creek Road North in the Mountain Meadows area.

Commissioner Pollock asked if there were any questions. Erik Martin asked if Fairway Drive is a public road. Shawn said he was unsure but that the utilities are limited to Skate Creek Road.

Commissioner Grose discussed the history behind the leak that led to the franchise.

Commissioner Pollock then closed the question-and-answer portion of the hearing.

Shawn Kyes asked that his previous comments be adopted into the record.

Commissioner Pollock asked if anyone wanted to speak for or against the resolution. No one chose to speak.

Commissioner Pollock closed the hearing.

***Commissioner Swope made a motion to approve Resolution 22-380. Commissioner Grose seconded. Motion passed 3-0.***

**ANNOUNCEMENTS**

Commissioner Pollock said the Washington State Department of Transportation plans to clean up Exit 77 sometime after Dec. 1.

**PRESS CONFERENCE**

No questions.

**ADJOURNMENT**

The BOCC Business Meeting adjourned at 10:24 a.m., with the next Business Meeting scheduled for 10 a.m. Tuesday, November 29, 2022, in the Commissioners’ Hearing Room (Room 223).

*Minutes from the BOCC Business Meeting are not verbatim. The weekly Business Meeting streams live on YouTube (search for “LewisCountyWa” on YouTube or go to <https://www.youtube.com/user/LewisCountyWa/featured>). Video footage also is available at no charge at <https://lewiscountywa.gov/offices/commissioners/bocc-meetings/>.*

BOARD OF COUNTY COMMISSIONERS  
LEWIS COUNTY, WASHINGTON

\_\_\_\_\_  
Lindsey R. Pollock, DVM, Chair

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Sean D. Swope, Vice Chair

ATTEST:

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Rieva Lester, Clerk of the Board

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F. Lee Grose, Commissioner