

## LEWIS COUNTY SOLID WASTE DISPOSAL DISTRICT #1 - MINUTES

### Special Meeting

Meeting Date: Tuesday, December 27, 2022 Meeting Time 11:00 am

Location: Hearing Room, Lewis County Courthouse, Chehalis, WA

- I. Disposal District Commissioner Lindsey R. Pollock, DVM called the meeting to order at 11:00 am, Tuesday, December 27, 2022. Those in attendance:

Lindsey R. Pollock, DVM	Lewis County Commissioner
Scott J. Brummer	Lewis County Commissioner
Josh Metcalf	Lewis County Public Works Director
Tina Hemphill	Lewis County Public Works Deputy Director
Rocky Lyon	Lewis County Solid Waste Manager
Teri Lopez	Lewis County Solid Waste Administrative Assistant

- II. Quorum verified.
- III. Approve the minutes of the November 28, 2022 regular meeting.  
Motion by Lindsey R. Pollock, DVM and second by Scott J. Brummer. Motion carried.
- IV. Public Comment on any final-action items listed on this agenda – None.
- V. Public Hearing – None.
- VI. Board Measures and Proposals.  
**Res 006-22 Appointment of commissioner for the Governing Board of Commissioners of the Lewis County Solid Waste Disposal District No. 1**  
Motion by Lindsey R. Pollock, DVM and second by Scott J. Brummer. Motion carried.
- VII. Transfer Station Operations – Presented by Rocky Lyon, Solid Waste Manager.
- a. Community Litter Program Report – November.
- Litter program coordinator cleaned up 9 illegal dumpsites removing 4,960 pounds of garbage, 13 tires, 6 semi-truck tires and 1 TV.
  - The contracted roadside litter crew spent 40 hours cleaning 20 miles removing 2,360 pounds of litter.
  - Volunteers in Centralia and throughout Lewis County spent 50 hours removing 87 bags of litter.
  - Commissioner Brummer asked for more information regarding the litter clean up volunteers. Rocky explained about the Centralia Clean Team, the newly formed Chehalis Clean Team and the Winlock/Napavine group called WinVine Change Makers. Packwood/Randle/Morton have litter clean-up volunteers, as well, but statistics aren't always provided. Solid Waste provides the litter bags and litter pickers. Then coordinates with the volunteers for the pickup of the collected litter.
  - Josh Metcalf commented that since Covid19 protocols went into place the Transfer Station has been unable to put to use Lewis County inmates to assist with Litter pickup.
  - Commissioner Pollock suggested community service for litter pickup. Josh stated that several options are being discussed.
- b. Transfer Station Tonnage – November.  
Combined CTS and ELCTS monthly tonnage was 7,048.  
YTD combined tonnage was 94,985 which was 91% of the updated estimated tonnage of 104,000.

- VIII. Financial Reports – Presented by Rocky Lyon, Solid Waste Manager.
- a. Monthly reports – November.
- Fund 415 revenue per the Paradigm scale report was \$1,291,378 and showed a net operating gain of \$298,174. The ending fund balance was \$3,903,846.
  - Fund 401 expenses.
    - Professional Services.
    - Recycling Program.
    - Litter Program.
    - Moderate Risk Waste Program.
- IX. Miscellaneous Reports – None.
- X. Approval of Transfers from Solid Waste Disposal District #1 to Lewis County Solid Waste Utility. Motion by Lindsey R. Pollock, DVM and second by Scott J. Brummer to approve payments and transfers in the amount of \$993,204 for the month of November. Motion carried.
- XI. Staff Discussion – Presented by Rocky Lyon, Solid Waste Manager.
- a. RFQ for the Solid Waste Plan.
- Responses were due 12/2/22.
  - One consultant team responded.
  - Internal meeting was had to discuss next steps.
  - Meeting to be scheduled with consultant for early January.
- b. RFP for Curbside Recycling Lid-Lift Audit & Cart Tagging and Multifamily Recycling Pilot Program.
- Responses were due 12/16/22.
  - No responses received.
  - Next steps will include reaching out to some known companies that have completed this type of project for other counties to see what all is involved.
  - Commissioner Brummer asked what the budget is for this project. Rocky responded that there is \$80,000 available in grant funds for this project.
- c. Paradigm Upgrade.
- Scheduled to take effect 02/01/2023.
  - New chip card readers to enable EMV compliance.
  - New contract negotiated with Point&Pay the third party vendor for card payments.
  - Solid Waste no longer responsible to collecting and paying credit card fees. This will now all be handled with the paradigm program with the fee money going directly to Point&Pay.
  - Card fees beginning 02/01/2023 will be \$2.00 per transaction. The public is being provided a 90 day notice.
- XII. Announcements – None.
- XIII. Adjournment – With no further business, Motion by Scott J. Brummer and second by Lindsey R. Pollock, DVM to adjourn the meeting at 11:32 am.

Respectfully submitted,



Teri Lopez  
Solid Waste Utility, Administrative Assistant