

LEWIS COUNTY SOLID WASTE DISPOSAL DISTRICT #1 - MINUTES

Regular Meeting

Meeting Date: Monday, July 24, 2023, Meeting Time 1:30 pm
Location: Hearing Room, Lewis County Courthouse, Chehalis, WA

- I. Disposal District Commissioner Scott J. Brummer called the meeting to order at 1:30 pm, Monday, May 22, 2023.

Those in attendance:

Scott J. Brummer	Lewis County Commissioner
Lindsey R. Pollock, DVM	Lewis County Commissioner
Josh Metcalf	Lewis County Public Works Director
Tina Hemphill	Lewis County Public Works Deputy Director
Nic Scott	Lewis County Public Information Specialist
Rocky Lyon	Lewis County Solid Waste Manager
Karen Hirte	Lewis County Solid Waste Administrative Assistant

- II. Quorum verified.

- III. Approve the minutes of the June 26, 2023, regular meeting.
Motion by Lindsey R. Pollock, DVM, and seconded by Scott J. Brummer. Motion carried.

- IV. Public Comment on any final-action items listed on this agenda – None.

- V. Public Hearing – None.

- VI. Board Measures and Proposals – None.

- VII. Transfer Station Operations – Presented by Rocky Lyon, Solid Waste Manager.

- a. Community Litter Program Report – June.

- Litter program coordinator and crew cleaned up 36 road miles, spent a total of 112.5 hours picking up 1100 pounds of litter. They spent a total of 33 hours cleaning up 5 illegal dumpsites, removing 920 pounds of garbage.
- Volunteers in Centralia and throughout Lewis County reported spending 204.75 hours collecting 207 bags of litter.

- b. Transfer Station Tonnage – June.

- Combined monthly tonnage was 8,194.
- Year to Date tonnage was 44,011.

- c. Recycling update.

- Cart Tag and Lid Lift Audit was completed. They reached all 20,000 customers. Due to the audit, contamination was reduced by 18.75 percent. Multi-family recycling was implemented in 256 apartment units.
- Community Litter Coordinated Prevention (CLCP) and Local Solid Waste Financial Assistance Program (LSWFA) grants were awarded. With the litter grant we can purchase a litter vacuum for our litter truck.

- VIII. Financial Reports – Presented by Rocky Lyon, Solid Waste Manager.

- a. Monthly reports – June.

- Fund 415 revenue per the Munis report was \$959,823 and showed a net operating gain of \$90,562. The ending fund balance was \$4,350,426.
- Fund 401 total expenses \$335,028.
- Total reserve balances \$1,035,497.

- IX. Legislative Update – None.

- X. Miscellaneous Reports – None.
- XI. Approval of Transfers from Solid Waste Disposal District #1 to Lewis County Solid Waste Utility. Motion by Lindsey R. Pollock, DVM, and seconded by Scott J. Brummer to approve payments and transfers in the amount of \$869,261 for the month of June. Motion carried.
- XII. Staff Discussion – Presented by Rocky Lyon, Solid Waste Manager.
- a. Recreational Vehicle (RV) disposal and processing.
- Rocky went to a conference where he inquired about what other facilities do with RV's. Other facilities tend to refer them to a junk yard as they are not equipped to deal with full tanks and disposing of liquids from the RV's. Plans could potentially include creating a facility that would be able to handle all it takes to properly dispose of RV's.
- b. Staffing.
- New operator has been hired and will start August 1, 2023.
 - Scale Attendant position has been posted and we have many applicants.
 - Office Assistant position is still vacant.
- XIII. Announcements.
- a. Upcoming Community Events.
- August 12-Sensitive Document Shredding from 10:00 am to 1:00 pm at Dailey Storage in Vader
 - September 9-Household Hazardous Waste collection, fluorescent light recycling, computer and television recycling, yard waste drop off, scrap metal and appliance recycling from 10:00 am to 2:00 pm at the old Winlock Drop Box.
 - September 23- Household Hazardous Waste collection, fluorescent light recycling, computer and television recycling, yard waste drop off, scrap metal and appliance recycling from 10:00 am to 2:00 pm at the Pe Ell Town Hall.
 - September 23- Repair and Sustainability Fair at Centralia College (location to be announced) from 10:00 am to 2:00 pm.
 - October 14- Household Hazardous Waste collection, fluorescent light recycling, computer and television recycling, yard waste drop off, scrap metal and appliance recycling from 10:00 am to 2:00 pm at the Packwood Community Hall.
 - October 28- Household Hazardous Waste collection, fluorescent light recycling, computer and television recycling, yard waste drop off, scrap metal, appliance recycling, and glass bottle and jar recycling from 10:00 am to 2:00 pm at South County Park in Toledo.
- b. New Facility.
- Looking at multiple properties to make sure they can serve the needs of the facility. Public Works is hoping to have a plan by the end of the year.
- XIV. Adjournment – With no further business, motion by Lindsey R. Pollock, DVM, and second by Scott J. Brummer to adjourn the meeting at 1:47 pm.

Respectfully submitted,

Karen Hirte

Karen Hirte
Solid Waste Utility, Administrative Assistant