

## LEWIS COUNTY SOLID WASTE DISPOSAL DISTRICT #1 - MINUTES

### Regular Meeting

Meeting Date: Monday, September 25, 2023, Meeting Time 1:30 pm

Location: Hearing Room, Lewis County Courthouse, Chehalis, WA

- I. Disposal District Commissioner Lindsey R. Pollock, DVM, called the meeting to order at 1:31 pm, Monday September 25, 2023.

Those in attendance:

Lindsey R. Pollock, DVM	Lewis County Commissioner
Sean D. Swope	Lewis County Commissioner
Ryan Barrett	Lewis County Manager
Josh Metcalf	Lewis County Public Works Director
Tina Hemphill	Lewis County Public Works Deputy Director
Nic Scott	Lewis County Public Information Specialist
Rocky Lyon	Lewis County Solid Waste Manager
Melanie Case	Lewis County Solid Waste Recycling Coordinator
Karen Hirte	Lewis County Solid Waste Administrative Assistant
Jody	Public Member, Zoom

- II. Quorum verified.
- III. Approve the minutes of the August 28, 2023, regular meeting.  
Motion by Sean D. Swope and seconded by Lindsey R. Pollock, DVM. Motion carried.
- IV. Public Comment on any final-action items listed on this agenda – None.
- V. Public Hearing – None.
- VI. Board Measures and Proposals – None.
- VII. Transfer Station Operations – Presented by Rocky Lyon, Solid Waste Manager.
- a. Community Litter Program Report – August.
- The litter program coordinator and crew cleaned up 41 road miles, spent a total of 127.5 hours picking up 1540 pounds of litter. They spent a total of 42 hours cleaning up 4 illegal dumpsites, removing 320 pounds of garbage.
  - The Lewis County contracted litter crew-roadside spent 22 hours cleaning up 520 pounds of litter.
  - Volunteers in Centralia and throughout Lewis County reported spending 142.5 hours collecting 194 bags of litter.
- b. Transfer Station Tonnage – August.
- The combined monthly tonnage was 8,376.
  - Year to Date tonnage was 60,309.
- VIII. Financial Reports – Presented by Rocky Lyon, Solid Waste Manager.
- a. Monthly reports – August.
- Fund 415 revenue per the Munis report was \$921,369 and showed a net operating gain of \$136,745. The ending fund balance was \$4,643,262.
  - Fund 401 total expenses \$219,164.
  - Total reserve balances \$1,035,497.
- IX. Legislative Update – None.
- X. Miscellaneous Reports – None.
- XI. Approval of Transfers from Solid Waste Disposal District #1 to Lewis County Solid Waste Utility.

Motion by Sean D. Swope and seconded by Lindsey R. Pollock, DVM, to approve payments and transfers in the amount of \$784,624 for the month of August. Motion carried.

XII. Staff Discussion – Presented by Melanie Case, Solid Waste Recycling Coordinator.

a. Solid Waste Management Plan Update.

- We have been working with Herrera Environmental on the plan draft. The Department of Ecology requires this plan to be updated every five years. Herrera has been consulting with staff and the Solid Waste Advisory Committee (SWAC) regarding updates and changes that need to be made. In early 2024 Herrera should be done collecting the SWAC members' comments and will share the draft with the city mayors to obtain their comments. Next, the plan will be brought before the Board of County Commissioners and the SWAC for their final draft approval. The Community Development Department will then get it out to the public for the State Environmental Policy Act (SEPA) review. Following this, the plan will then go to three state agencies to include the Department of Ecology, Washington Utilities & Transportation Commission, and the Department of Agriculture for their review. After all agencies have commented and those comments incorporated into the plan, the plan will go for final review to the cities, Commissioners and finally the Department of Ecology for the final approval.

XIII. Announcements.

- a. Ryan Barrett, County Manager, thanked Rocky and staff for his visit to the Centralia Transfer Station.
- b. Sean D. Swope announced the picnic coming up on Wednesday, September 27, 2023, for the staff who couldn't make the picnic held on September 14, 2023, due to staffing issues.
- c. The 2024 Budget will be presented at the October 23, 2023, meeting.
- d. Melanie Case, Recycling Coordinator, announced they had their second Repair and Sustainability Fair, and it was a great success.

XIV. Adjournment – With no further business, motion by Sean D. Swope and second by Lindsey R. Pollock, DVM, to adjourn the meeting at 1:49 pm.

Respectfully submitted,



Karen Hirte  
Solid Waste Utility, Administrative Assistant